



Queen Mary's Grammar School
Headmaster: R J Langton, M A

May/June 2018

Dear Parent(s)

Open Evening: Thursday 14th June 2018

Your child has volunteered to assist with the Open Evening this year as a guide or as a Department volunteer.

The evening will run from 6pm, and finish at about 8.30pm. Your child needs to be in school for a briefing at 5.45pm and we would be grateful if you could arrange for your son or daughter to be collected from the front entrance of School from 8.30pm.

Open Evenings are an important event in the life of the school and we greatly appreciate the help of pupils.

Please complete the consent form below, and return it to the School Office by Tuesday 12th June.

Yours sincerely

Ms. R. Roberts-Gawen
Assistant Head

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Open Evening – Guides/Department Helpers
Thursday 14th June 2018

I understand that I need to arrange the safe collection of my child and acknowledge receipt of the Open Evening Letter about Participation in the event 2018.
I agree for my son/daughter to be a guide/ to work with a Department.

Name of Pupil: Form:

Parental Signature:Date:

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