



# Queen Mary's Grammar School

Headmaster: T J Swain, M A

March 2017

Dear Parent(s)

## Study Leave for Y13 pupils

Study Leave for all Y13 pupils commences at 4.00pm on Thursday, 11<sup>th</sup> May. Pupils are not expected to be in School after this date unless they have an examination or, in exceptional circumstances, agreed with Mr Matley.

A celebration event is scheduled for Friday 12<sup>th</sup> May. Further details of this will follow. Unfortunately in some previous years we have had to re-schedule this event due to poor behaviour on the previous day. We ask you to underline to your son or daughter that any disruptive behaviour can seriously affect the whole School community and is unacceptable. Any individual found to be involved will receive a sanction. We simply want everyone to remember their last days at School as happy ones and a fitting end to many years of hard work.

There may be some re-take examinations outside this period in which case pupils will be permitted to be absent during the morning if the exam is scheduled for the afternoon and the previous afternoon if the exam is in the morning. However, any pupils who have entered for re-takes must inform their Group Tutor in advance of any absence so that the registers can be marked accordingly.

I should like to point out that Study Leave is a concession and not a right and it may be withdrawn if an individual's behaviour is unsatisfactory during the summer term.

Book return will take place for all pupils on Thursday, 29<sup>th</sup> June at 11.00am. Some pupils will already be in School on this day as the final exam in the season finishes at this time. Please ensure that any School text books, resources and CCF kit is returned on this day. Thank you in anticipation of your cooperation in this important matter.

Yours sincerely

Richard Langton  
Head of school

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